

# Doctor of Philosophy (Ph.D.) Programme Admission Guidelines August 2025



SARVAJANIK  
UNIVERSITY

INCLUSIVE | INTEGRATED | INNOVATIVE

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## 1. Application Process

Only **offline applications** will be entertained. See the official advertisement on the University website and in the newspaper for detailed instructions.

❖ At the time of application, candidates must submit the following:

- **Application Fee of Rs. 1000 (Non-Refundable)**, payable by cash or cheque (in favor of "SARVAJANIK UNIVERSITY"), to be submitted along with the form and supporting certificates.
- A short note describing the applicant's professional background and experience (if any).
- A **Brief Research Proposal** (approximately 500 words), describing the proposed research area, context, motivation, and objectives.
- Names and contact details of **two referees** (academic or non-academic) for reference.

## 2. Eligibility Criteria

- Candidates must hold a **Master's degree** or equivalent from a recognized university/statutory regulatory body with a minimum of **55% marks or equivalent CGPA**.
- A relaxation of **5% marks** (to 50%) shall be allowed for candidates belonging to SC/ST/OBC (non-creamy layer)/Differently-abled categories, as per UGC norms.

## 3. Selection Procedure

### a) Entrance Test

- Exemption from Written Test shall be granted to candidates who have qualified **UGC-NET (including JRF)**, **UGC-CSIR NET (including JRF)**, **SLET**, or **M.Phil.** (with entrance-based admission).
- All other applicants must appear for a **Ph.D. Entrance Test** consisting of:
  - **Part I:** Research Methodology (MCQs)
  - **Part II:** Subject-Specific (MCQs of PG level)
- **Qualifying marks:** Minimum 55% aggregate for general category candidates and 50% for SC/ST/OBC (non-creamy layer)/PwD candidates, as per UGC regulations.

## b) Personal Interview (PI)

- All shortlisted candidates, including those exempted from the entrance test, must appear for the **Personal Interview** conducted by the **Faculty-wise Doctoral Committee**.
- PI shall assess:
  - Research aptitude and competence of the candidate.
  - Feasibility of conducting proposed research at the department.
  - Potential contribution to existing academic knowledge.

## c) Merit List & Admission

- Final merit list shall be prepared based on performance in the written test and PI.
- The **validity** of the merit list is limited to the current academic year.
- Selected candidates must **confirm admission within 10 days** of the offer letter by paying the prescribed fees.
- Any unfilled or vacated seats will be offered to candidates on the waiting list before a new admission cycle is advertised.

## 4. Fee Structure

Sr. No.	Detail	SEMESTER					
		I	II	III	IV	V	VI
1	Tuition Fee	35000	35000	35000	35000	35000	35000
2	Registration Fee (One Time)	5000	0	0	0	0	0
3	Course Work Fee (One Time)	15000	0	0	0	0	0
4	Security Deposit (One Time – Refundable after Successfully completion of Ph.D.)	10000	0	0	0	0	0
5	Synopsis Submission, Pre-Thesis Viva & Final Thesis Viva	0	0	0	0	5000	0
<b>Total</b>		<b>65000</b>	<b>35000</b>	<b>35000</b>	<b>35000</b>	<b>40000</b>	<b>35000</b>

## 5. Research Proposal Defense

- Candidates must **defend their research proposal** before the **SU Research Committee (SU-RC)** after successful completion of coursework.
- Proposal presentation must take place within **one semester** post-coursework (extendable to **two semesters** under due approval).

The proposal must include:

1. Title and outline of the proposed research
  2. Rationale and significance
  3. Literature review
  4. Research design/methodology
  5. Originality and contribution to the field
  6. Details of academic/industry experts consulted
- SU-RC may either approve the proposal or request revisions.
  - Only **two attempts** are allowed to gain approval.
  - Failure to gain approval within the prescribed attempts and duration may lead to **cancellation of registration**.

**For any clarification, please contact:**

**Ph.D/Research Section,**

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